

**Office of the Attorney General**  
Human Resources  
Indiana Government Center South, 5<sup>th</sup> floor  
302 W. Washington Street  
Indianapolis, IN 46204  
[jobs@atg.state.in.us](mailto:jobs@atg.state.in.us)  
317-232-7979 (fax)



# JOB POSTING

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Interested candidates should send their resume via regular mail, email (*as a Word document*) or facsimile to the address or phone number shown above. The Office of the Attorney General is an Equal Opportunity Employer.

## **FIELD INVESTIGATOR** **Investigations Division**

### **Job Description**

Attorney General's Office Field Investigators are responsible for collecting data/evidence from all available sources, taking photographs, statements, video and audio recordings and when necessary, conducting surveillance in locations throughout the state of Indiana for the purpose of defending the state of Indiana where action has been initiated against the state, or to assist in matters where the state of Indiana is bringing action against another. Some travel, including occasional overnight travel is required, as is the need to be flexible.

### **Competency**

To perform the job successfully, the individual must possess strong written and oral communication skills, proven case management and technical/computer knowledge, must be trustworthy, organized and highly motivated. They must also display tact, respect and ethical conduct in all aspects of their job.

### **Qualifications**

The qualified candidate must have a 4-year degree from an accredited college or university, in a criminal justice or business related field OR a minimum of ten (10) years of successful law enforcement experience OR a combination of college and law enforcement experience at a rate of one year of college equal to three (3) years of experience. The qualified candidate may also be required to attend and successfully complete the Specialized Investigator Training Course at the Indiana Law Enforcement Academy, must pass a thorough background investigation and possess a valid Indiana driver's license.